



**ADDENDUM NO. 2
SECURITY VIDEO SURVEILLANCE SYSTEM
SOLUTION AND INSTALLATION
PROPOSAL CLARIFICATIONS AND ADDITIONS**

December 12, 2018

TO ALL RFP HOLDERS AND PROJECT WALK ATTENDEES:

The following offers clarifications to the RFP referenced above and addresses questions raised during the project walks. The information below will be incorporated into the RFP per this Addendum.

Clarifications:

1. The Security Video Surveillance System Solution and Installation RFP is a separate project from the Access Control and Alarm System RFP, and shall be bid and priced apart from each other.
2. The City is requesting a comprehensive design / build proposal. All work associated with the contractor's proposal will be evaluated independent of the costs.
3. Based on research of the current City's network infrastructure, the current network capacity can NOT support the requested security surveillance enhancement. The contractor shall propose a new network system to support the requested security surveillance enhancement.
4. Conduit is to be installed where necessary.
5. The City will NOT be considering proposals which include products made by Dahua or Hikvision.
6. The contractor is to provide recommendations based on the project walk and the maps provided, and locations of any and all electrical boxes necessary to install the video system surveillance solution for each facility.
7. Currently, Walker Well does NOT have connectivity to Police Dispatch nor the IT Center at City Hall. In the proposal, the contractor shall include recommendations providing connectivity to the City Hall IT Center and monitoring at Police Dispatch (e.g. fiber optic conduit, radio towers, etc.) The City does NOT have a preference of connectivity and proposals will be evaluated independent of costs.
8. All existing video surveillance system equipment shall be removed.
9. The contractor shall include a map of video coverage, similar to the attached maps, with the proposed camera locations and coverage area. PTZ cameras will be considered.
10. Connectivity between the buildings is defined in the attached maps. Each facility is, except for Walker Well, connected via fiber optic cables to the City Hall IT Center. The bandwidth can NOT support the requested surveillance enhancements and recording.
11. Each facilities' IT center, closet or shelving maybe redesigned as deemed necessary.
12. In the proposal, the contractor shall include the required climate control for each facilities' IT center, closet, or shelving.
13. The contractor shall design a surveillance system to be managed at each site with surveillance monitoring connect to Police Dispatch.
14. Each camera location (see attached maps) has been identified as a potential, sufficient vantage point for addressing the desired coverage area. Proposals are NOT limited to

these locations or quantities. The proposal must demonstrate the desired coverage is met and provide detailed mapping of the conduit / wiring needed.

15. The City is requesting interior and exterior motion activated cameras for the Community Services Center, Walker Well, City Yard and City Hall. The Police Department will have continuous surveillance at each identify location (see map), with motion activated cameras in the interview (right of the lobby) with adjoining audio (activated with the camera). Proposals shall also include an on/off switch for the interview room recording system.
16. In the proposal, the City is requesting the contractor to provide a solution to power and connect cameras for Central Park's coverage. The solution must explain the design and demonstrate an efficient design addressing the desired coverage identified in the attached maps (e.g. antenna/radio connection, underground conduit, etc.). The City does NOT have a design preference.

Various Questions:

1. **Are any bonds required on this project?**
Yes, performance bonds will be required and included in the Agreement for Consultant Services and due after award of contract.(see attached bond language)
2. **In the RFP, a statement that bidders are to accept all terms of the sample Professional Service Agreement when submitting a bid. Will the City discuss or negotiate items with the contractor's legal department?**
No substantive changes will be considered to the Professional Services Agreement. Minor changes can be submitted for consideration.
3. **Are proposals free to suggest some minor trenching and conduit placement plus the erection of an 18' pole dedicated for cameras to be mounted onto?**
Yes, depending on the location. Any and all infrastructure suggestions will be considered as deemed necessary to fulfill the projects coverage and security enhancement goals.
4. **In Central Park, what type of power is being transmitted to the light poles in the park area (Field, Basketball Courts, and Tennis Courts) are they on a timer or photo cell?**
Refer to Page 4 of the attached maps.
5. **What is the final day for questions to be submitted?**
The final day to submit questions is December 17, 2018. All questions following this addendum must be submitted in writing.
6. **Will electronic proposals be accepted?**
Per the RFP, proposal submissions require two (2) hard copies and one (1) electronic copy delivered to the Community Services office.
7. **Is the City entertaining the implementation of an automatic license plate recognition system?**
No.
8. **What is the desired frame rate for the cameras to capture and store video and is this a global setting where all cameras are setup the same or are there specific cameras where you will need to capture every frame possible?**

Frames per Second (FPS) is dependent on the facility. The Police Department will require at or above the current quality of 30 FPS. All other locations at or above 15 FPS.

9. Audio recording? Is this only for the interrogation rooms, the booking area and the holding cells? What about the sally port area?

The Police Department requires audio in the interview room (left of the lobby), booking area and holding cells. No audio is needed at the Sally Port or in the interrogation room. (Please see map)

10. How many city employees or other personnel will need to access the video remotely?

Proposals should plan for 5-10 employees as non-concurrent users.

11. Are the cameras to record 24 hours per day, constantly? Or are they to record based upon triggers such as motion detection?

City is requesting interior and exterior motion activated cameras for the Community Services Center, Walker Well, City Yard and City Hall. The Police Department will have continuous surveillance at each identify location (see map), with motion activated cameras in the interview (right of the lobby) with adjoining audio (activated with the camera). Proposals shall also include an on/off switch for the interview room recording system.

12. Will the City guarantee 120VAC un-switched power at the pole locations in Central Park?

The City can NOT guarantee 120VAC un-switched power at the pole locations in Central Park. However, there is 120VAC electrical box located near camera location 1 and identified on the Central Park map (Page 4).

13. Do proposals need to be submitted in CAD file format?

CAD quality drawings in PDF format will be accepted.

14. Are there any union requirements for this project?

The City does NOT have union requirements for this project. However, the awarded contractor must adhere to the prevailing wage requirement to complete this project.

15. Are there any liquidated damages as a part of this project?

Yes, per the following lanuage.

PERFORMANCE: If the Contractor should neglect to prosecute the work properly, or fail to perform any provisions of this Agreement, the City, after five (5) days written notice to the Contractor, may without prejudice to any other remedy the City may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor, provided, however, that the City Representative shall approve such action and certify the amount thereof to be charged to the Contractor.

16. Will City staff need training at each site?

Yes.

17. Will the existing wireless equipment be sufficient? If so, is it currently working properly? If not, will a new wireless backhaul solution be required?

The current equipment is not operable. The contractor shall include new equipment with in the solution proposal.

18. What bandwidth is recommended?

At or above 1 Gbps.

19. What is the storage requirement? How many days retention?

Storage of footage shall be stored at each facility and based on the following criteria, the contractor shall make a recommendation for storage capacity, including but not limited to:

- Retention Schedule: 90 days for all facility cameras and 13 months for the Police Department cameras.
- Frames Per Second (FPS): 15 FPS or above for all facility cameras and 30 FPS or above for the Police Department cameras.
- Resolution: Minimum 1080p for all facilities.
- Number of Cameras: Determined by contractor's proposal.
- Type of Recording: Motion for all facilities and continuous at the Police Department.

20. Will the use of existing wireless points be available?

No.

21. Will existing equipment rack space be available?

Yes, at the discretion of the City's IT manager and consultant.

22. In regards to switches, does the City have a chosen brand?

Recommended: HP 4200 Series 1 GB PoE (min. 24 port).

23. Is the existing fiber multimode or single mode or a combination of the two?

The City's current multimode fiber infrastructure connects City Hall, Police Department, and the Community Center. The current system usage may not be able to sustain the solution being requested.

24. Are there any drawings that show the fiber plant currently being used?

No.

25. Are there available fibers (dark strands)?

No additional strands have been identified.

26. Is there a recommended frequency that we should either use or stay away from due to the emergency radios and communications signals at the PD?

No.

27. Does the City require redundancy or fault-tolerance on the video recordings?

No.

28. Is the City requesting each site store its own video recording onsite and allow people to remotely get into the system to retrieve video?

Yes. The project goal is to have all video footage accessible at each location and also at PD's Dispatch Center. The City is considering a web service or cloud based service able to support multiple user accessibility at each location and at Police Dispatch.

29. What lengths of extended warranty service is the City seeking?

Minimum 3 years for all equipment.

30. Are you looking to have the video system integrated with the access control system and also the intrusion system integrated with the access control system?

No.

31. Does the PD require PREA compliance?

No.

32. What level of resolution (pixel density) is City requesting?

At or above 1080p.

33. Which camera locations were you looking to have edge recording onto an SD card capability? Are we to provide the SD cards or are those to be provided by the city?

SD cards and capability is NOT required.

34. What are we to provide so that all contractors are on the same page for the PD command center? Are we to provide the number and size of monitors that we recommend or is there a certain design you have in mind?

The City envisions the addition of two (2) monitors, size NOT yet defined, to facilitate the monitoring of each facility. Specific size will depend on the area available post-construction of the PD lobby and redesign of the Dispatch center, a pre-construction meeting will be necessary to finalize these questions.

35. Will there need to be any other video viewing stations other than at the PD?

Each facility will need access to video of its cameras. View stations should be designed to be accessible via web or cloud based services.

36. On page 6 of the RFP, #6 states that the VMS server must be capable to handle an unlimited number of cameras for recording. Please clarify these requirements.

The VSM server must be capable to meet all cameras identified on the maps with capacity to commit up to 25% extra space for additional cameras, but not limited to.

37. At the Community Services Center, what is the size of the conduit and is there room for additional wire rom the Building D to Building A?

The conduit between Building D to Building A is full.

38. Has it been confirmed that the lights in the park area (Field, Basketball Courts, and Tennis Courts) are on a timer or photo cell?

Please refer to page 4 of the attached maps.

39. Are we to provide CAT6 or CAT6A cabling?

CAT6A is preferred.

40. Are we to include all patch panels and patch cables needed?

Yes.

41. Does the City require all cable runs to be tested and certified per the industry's best practices including the Building Industry Consulting Service International (BICSI) and Telecommunications Industry Association (TIA) standards?

Yes. In addition, all systems must pass User Acceptance Testing (UAT).

42. Will there be additional project walk administered prior to the proposal deadline?

No additional project walks will be consider at this time.

43. Will the proposal deadline be extended past January 3, 2019?

No.

Should there be additional questions, please contact Management Analyst Joseph Cisneros by email at josephc@cityoflapalma.org.

Attachment: Facility Maps and Aerials

Please sign below and attach this "ACKNOWLEDGMENT OF RECEIPT", Addendum No. 2 with your proposal submittal documents. Thank you for your cooperation.

Sincerely,



Mike Belknap
Community Services Director

ACKNOWLEDGMENT OF RECEIPT: Addendum No. 2

Company Name

Date

By _____
Signature

FAITHFUL PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS, that we, _____ (hereinafter referred to as "Contractor") as PRINCIPAL, and _____ as SURETY, are held and firmly bound unto the CITY OF LA PALMA, CALIFORNIA, (hereinafter referred to as the "City") in the sum of _____ Dollars (\$_____) (this amount being not less than one hundred percent (100%) of the total bid price of the contract awarded by the City to the Contractor), lawful money of the United States of America, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that whereas, said Contractor has been awarded and is about to enter into the annexed contract with said City for consideration of the work under the specification entitled "**Security Video Surveillance System Solution and Installation**", and is required by said City to give this bond in connection with the execution of said contract.

NOW, THEREFORE, if said Contractor shall well and truly do and perform all the covenants and obligations of said contract on his or her part to be done and performed at the time and in the manner specified herein, including but not limited to the provisions regarding contract duration and liquidated damages, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect.

As a condition precedent to the satisfactory completion of the Contract, the above obligation shall hold good for a period of one (1) year after the acceptance of the Work by the City, during which time if the Contractor shall fail to make full, complete, and satisfactory repair and replacements and totally protect the City from loss or damage made evident during the period of one (1) year from the date of acceptance of the Work, and resulting from or caused by defective materials or faulty workmanship, the above obligation in penal sum thereof shall remain in full force and effect. However, nothing in this paragraph to the contrary notwithstanding, the obligation of Surety hereunder shall continue so long as any obligation of the Contractor remains.

Whenever Contractor shall be, and is declared by the City to be, in default under the Contract, the City having performed the City's obligations thereunder, the Surety shall promptly either remedy the default, or shall promptly:

1. Complete the Contract in accordance with its terms and conditions; or
2. Obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by Surety of the lowest responsible Bidder, arrange for a contract between such Bidder and the City, and make available as work progresses (even though there should be a default or succession of defaults under the Contract or Contracts of completion arranged under this Paragraph) sufficient funds to pay the cost of completion less the balance of the contract price, but not exceeding, including other costs and damages for which Surety may be liable hereunder, the amount set forth in the first executory Paragraph hereof. The term "balance of the contract price" as used in this Paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modifications thereto, less the amount properly paid by the City to the Contractor.

Surety expressly agrees that the City may reject any contractor or subcontractor (in accordance with the Contract Documents for this Contract) that may be proposed by Surety in fulfillment of its obligations in the event of default by the Contractor. The Surety shall not use the Contractor herein in completing the Contract nor shall the Surety accept a Bid from that Contractor for the completion of the Work if the City, when declaring the Contractor in default, notifies the Surety of the City's objection that that Contractor's further participation in the completion of the Work.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the City named herein or the successors or assigns of the City.

Surety and Contractor shall provide City notice thirty (30) calendar days prior to any modification, renewal, or termination of this bond.

PROVIDED, that any alterations in the work to be done, or the material to be furnished, which may be made pursuant to the terms of said contract, shall not in any way release said Contractor or the Surety thereunder, nor shall any extension of time granted under the provisions of said contract release either said contractor or said Surety and notice of such alterations or extensions of the contract is hereby waived by said Surety.

In the event suit is brought upon this bond by said City and judgment is recovered, said Surety shall pay all costs incurred by said City in such suit, including reasonable attorney fees to be fixed by the Court.

WITNESS our hands this _____ day of _____, 2019.

Contractor (seal)

Surety (seal)

By: _____
(Name and Title)

By: _____
(Name and Title)

(Mailing address of Contractor)

(Mailing address of Surety)

(NOTARIAL ACKNOWLEDGMENT
OF CONTRACTOR)

(NOTARIAL ACKNOWLEDGMENT
OF SURETY)

LABOR AND MATERIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS, that we,

_____ (hereinafter referred to as "Contractor") as
PRINCIPAL, _____ and
_____ as SURETY,
are held and firmly bound unto the CITY OF LA PALMA, CALIFORNIA, (hereinafter
referred to as the "City") in the sum of _____
_____ Dollars (\$_____) (this amount
being not less than one hundred percent (100%) of the total bid price of the contract
awarded by the City to the Contractor), lawful money of the United States of America, for
the payment of which sum, well and truly to be made, we bind ourselves, our heirs,
executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that whereas, said Contractor
has been awarded and is about to enter into the annexed contract with said City for
construction of the work under the specification entitled, "**Security Video Surveillance
System Solution and Installation**" and is required by said City to give this bond in
connection with the execution of said contract.

NOW, THEREFORE, if said Contractor, or any subcontractor of said Contractor, fails to
pay for any materials, equipment, or other supplies, or for rental of same, used in
connection with the performance of work contracted to be done, or for amounts due under
applicable State law for any work or labor thereon, or for amounts due under the
Unemployment Insurance Code with respect to work or labor performed under the
contract, or for any amounts required to be deducted, withheld, and paid over to the State
of California Employment Development Department, said Surety will pay the same in the
amount not exceeding the sum specified above, and, in the event suit is brought upon
this bond, reasonable attorney fees to be fixed by the court. This bond shall inure to the
benefit of the City and of any persons, companies, or corporations, or their respective
assigns, entitled to file claims under applicable State law, including, but not limited to,
California Civil Code Section 3181.

Surety and Contractor shall provide City notice thirty (30) calendar days prior to any
modification, renewal, or termination of this bond.

PROVIDED, that any alterations in the work to be done, or the materials to be furnished,
which may be made pursuant to the terms of said contract, shall not in any way release
either said Contractor or said Surety thereunder nor shall any extensions of time granted
under the provisions of said contract release either said Contractor or said Surety, and
notice of such alterations or extensions of the contract is hereby waived by said Surety.

In the event suit is brought upon this bond by said City and judgment is recovered, said
Surety shall pay all costs incurred by said City in such suit, including reasonable attorney

fees to be fixed by the Court.

WITNESS our hands this _____ day of _____, 2019.

_____(seal)
Contractor

_____(seal)
Surety

By: _____
(Name and Title)
Title)

By: _____
(Name and

(Mailing address of Contractor)

(Mailing address of Surety)

(NOTARIAL ACKNOWLEDGMENT
OF CONTRACTOR)

(NOTARIAL ACKNOWLEDGMENT
OF SURETY)