



CITY MANAGER'S OFFICE

ADMINISTRATIVE REPORT 2018-25

July 12, 2018

TO: La Palma City Council

FROM: Laurie Murray, City Manager *LM*

In This Week's Report

- Agenda Summary
- La Palma Police Officers Resuscitate Unresponsive Man
- North County SWAT Team Arrests La Habra Homicide Suspect
- Personnel Activity
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Other Attachments & Correspondence from Other Organizations

- Article on La Palma's July 4th Run for Fun
- Development & Circulation Committee Agenda

City Manager News

Agenda Summary: The Successor Agency Agenda Consent Calendar has one routine item—the Minutes.

The City Council Consent Calendar also has routine items, including the Minutes, Register of Demands, and awarding a contract to Superior Pavement Markings for the Citywide Thermoplastic Striping Improvement Project.

There are two Regular Items on the Agenda as follows:

- **Award of Contract to KTM Enterprises for Enhanced Security of the Police Department's Front Desk and Counter Area, City Project No. 19-BLDG-01:** In an effort to improve safety and security at all City facilities, staff has been identifying areas of exposure and has been working with qualified consultants to address each area. In 2017, staff created an Ad hoc committee to oversee these improvements. Some of the safety and security enhancement projects identified by this committee include: installation of a comprehensive surveillance monitoring system at City Hall, Police / Fire

Department, Central Park / Community Services Center, and at both reservoir sites; a City-wide key card access system for staff; installation of panic buttons for each department's front desk; and enhanced security barriers at each department's front counter area to include ballistic protected windows and panels. In late 2017, the committee prioritized the installation of ballistic protected windows and panels at the Police Department's front desk and counter area. This project is considered a high priority as it is the City's highest traffic area, open to the public 24-hours a day, 7-days a week. Approval of the agenda item also authorizes the expenditure of all available contingencies in the project. The contingencies will be available for any necessary change orders associated with unforeseen circumstances.

- **Police Department Operations Update:** In December 2016, the outgoing Interim Police Chief McCrary presented an organizational review of the Police Department. In that report he made 34 recommendations for the Department to consider. A number of the recommendation items had already been accomplished by the time the report was presented to the Council by Chief McCrary, and staff is happy to report that the Police Department has worked very hard over the past year and a half to accomplish and implement the vast majority of the recommendations included in the report. The report included 33 recommend items including Management Team Accountability; Build Climate of Trust; Participative Management; Productive Management Team Meetings; Management Planning; Communications; Proactive Management Strategy; New Chief Expectations; Employee Recognition; Data Collection and Analysis; Training Plan; POST Team Building Workshop; Police Chief/City Manager Workshop; School Resource Officer; Citizen Complaint Procedure; Case Management for Investigators; Retention of Employees; Shared Police Services; and 15 other recommendations. The Police Department will be pleased to report they have accomplished 29 of the 33 recommendations with the Corporal Program in progress, the Citizens Police Academy and Motorcycle Traffic Enforcement Officer under consideration, and the Online Police Reporting System not being considered at this time.

Police Department News

La Palma Police Officers Resuscitate Unresponsive Man: On the afternoon of Friday July 6, La Palma Police Officers responded to a business in the 6800 block of Marlin Circle regarding an employee who was unresponsive. Fellow employees at the business found the subject lying on the floor of the breakroom unresponsive and not breathing. La Palma Officers arrived and immediately began life saving measures. Officers began CPR and used an Automatic External Defibrillator (AED) to resuscitate the subject, who was unresponsive and had no pulse. A short time later, Orange County Fire Authority Paramedics arrived and took over life-saving efforts. The subject regained a pulse and was transported to a local hospital where he underwent surgery and is currently recovering.

North County SWAT Team Arrests La Habra Homicide Suspect: On the evening of July 5, several gang members were involved in a shooting at a park located in the City of La Habra. One male adult died and a juvenile was injured in the shooting. La Habra Police Detectives conducted an investigation and identified a suspect, who was a La Habra resident. An arrest warrant was obtained for the suspect and the North County SWAT Team was activated to serve the high-risk arrest warrant at the suspect's residence. During the early morning hours of July 8, The North County SWAT Team, including members from the La Palma Police Department, served the high-risk arrest warrant at the suspect's residence. The suspect was taken into custody without incident and La Habra Police Detectives are continuing their investigation.



Full Time Personnel Activity	
Position	Status
Police Dispatcher	Applications being reviewed

Agenda Planning Guide

(All meetings start at 7:00 p.m., unless otherwise indicated)

Items listed on the planning guide are tentative and subject to move to different dates

July 17

Thermal Striping Award of Contract
Police Department Lobby Security Award of Contract
League of California Cities Voting Delegates
Police Department Operations Update

August 21

League of California Cities Delegates and Resolutions
Mid Term Report on Goals

August 7

Cash and Investment Reports
PFM Update
Public Hearing: Variance 2018-01 Sorrento Circle
Public Hearing: CUP 377 & Variance 2018-02 at 8281 Walker Street
Destruction of Obsolete Records

It takes the help of the whole community for a successful run

July 7th, 2018  Edna Ethington Community, La Palma 0 comments



La Palma's 38th Annual Fitness Run for Fun this year was a wonderful opportunity for families to start their Fourth of July celebrations by running the 5k or 10k, walking the 5k, or running in the Yankee Doodle Dash for ages 2 to 12 in La Palma. Families could also play together in the Family Fun Zone and do games, crafts and an inflatable activity.

After all these activities, they could purchase a delicious pancake and sausage breakfast, for a donation of \$5.00, prepared by the Kiwanis Club of La Palma and the members of Key Clubs from Kennedy High School and Whitney High School. Coffee, orange juice, plates, utensils, butter and syrup were provided by McDonald's of La Palma.

The La Palma Community Services Department started preparations for the Run for Fun months in advance of the Fourth of July with registrations and publicity. Starting at 4:00 a.m. on the morning of the actual day of the Run for Fun, La Palma's Community Services Department and the La Palma Police Department did an outstanding job of preparing a safe course for runners.

In addition to the La Palma Recreation Department and the Police Department, it took the help of the whole community of La Palma to have a successful Fitness Run for Fun. There were businesses that generously supported the Run for Fun financially, including Gold Sponsor EDCO-Park Disposal and Silver Sponsors Rutan & Tucker. Other sponsors who donated refreshments for the runners were Melissa's Produce with oranges and bananas, Walmart Neighborhood Market with water, and the La Palma Police Department with frozen fruit bars.

Lori Whalen, La Palma's Recreation Coordinator, said that 432 runners registered for the Fitness Run for Fun. She said that she appreciated and thanked all the volunteers who came and helped at the tables for Pre-Registration, Late Registration, Tee Shirts, Finishing Shute Aides, Water Stations, Walk Spotters, Refreshments

and Finishing Shute Aides. Volunteers were rewarded with a new commemorative blue tee shirt and a free pancake and sausage breakfast paid for by the city of La Palma Recreation Department.

Other community members came paid the \$5.00 donation to enjoy the pancake breakfast prepared by the Kiwanis Club of La Palma and the Key Clubs of Kennedy High School and Whitney High School. They sat at the benches and tables next the La Palma Community Center and enjoyed a leisurely breakfast under the shade of trees.

The Kiwanis Club of La Palma is very experienced in preparing for community events. They prepared perfect pancakes and tasty sausages and served them from 7:30 to 10:00 a.m. Proceeds from the pancake breakfast fundraiser will be designated for scholarships and other community service projects. They have cooked and served hamburgers and hot dogs for community events and also for Kennedy High School students and some of La Palma's elementary school students.

The Kiwanis Club of La Palma usually meets each week on Thursday mornings at 7:00 a.m. in the Doctors' Lounge in the La Palma Intercommunity Hospital on 7901 Walker Street in La Palma. However, they meet on the fourth Thursday of the month in the evening at 7:00 p.m. Persons who wish to join the Kiwanis club and become active in community service in La Palma can contact President Ismile Noorbaksh at 714-488-8072.

AGENDA

SPECIAL MEETING

LA PALMA DEVELOPMENT AND CIRCULATION COMMITTEE

July 16, 2018

If you wish to speak before the Development and Circulation Committee, please complete a Speaker Form identifying which item(s) you wish to address and provide the Speaker Form to the Recording Secretary. Speaker Forms are available in the City Hall lobby. Speakers on numbered agenda items and Oral Communications (non-agenda items) are limited to five (5) minutes each.

6:30 p.m.
Council Chambers
7822 Walker Street, La Palma

CALL TO ORDER

PLEDGE OF ALLEGIANCE: Committee Member Debbie Baker

ROLL CALL: Rodi Alemndralo; Debbie Baker; Jan Jensen; Dickson Lew;
Vincent Luu; Willie Ortega; James Vaughn

PRESENTATIONS

None Scheduled.

ORAL COMMUNICATIONS (Time Limit: 5 Minutes Each)

Time has been reserved at this point in the Agenda for persons wishing to speak on any item which is not listed on the Agenda. By law, the Development and Circulation Committee is prohibited from taking action on such oral comments. The matter will be automatically referred to staff for appropriate response or action or will be placed on the Agenda of a future meeting. Matters listed on the Agenda may be addressed either at this time or at the time they are before the Development and Circulation Committee for discussion.

CONSENT CALENDAR

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Development and Circulation Committee, staff, or the public request that specific items be removed from the Consent Calendar for separate action. Any member of the public who wishes to discuss a Consent Calendar item should come forward to the microphone and, upon recognition by the Chair, state your name, address, and the item number.

1. **Approval of Development and Circulation Committee Minutes**

Recommendation that the Development and Circulation Committee approve the Minutes of the August 14, 2017, Regular Meeting of the Development and Circulation Committee.

PUBLIC HEARINGS

2. **Consideration of a Resolution of the Development and Circulation Committee of the City of La Palma Recommending that the City Council Approve Variance 2018-01 to allow a proposed single-story addition at the rear of 5292 Sorrento Circle (APN 263-121-20) to exceed the minimum rear yard setback of fifteen (15) feet, found under Section 44-79. - Development standards for residential zoning districts, in the City of La Palma Zoning Code. The proposed single-story addition has a rear setback of ten (10) feet and would be approximately 283.83 square feet (13 feet by 21 feet 10 inches) in size.**

CEQA: Categorically Exempt Pursuant to Class 3 in Section 15303, New Construction or Conversion of Small Structures.

It is recommended that the Development and Circulation Committee take the following actions:

- a) Open the Public Hearing
 - b) Receive Staff Report
 - c) Committee Member Comments and Questions
 - d) Receive Public Input
 - e) Close the Public Hearing
 - f) Adopt a Resolution Recommending City Council Approval of Variance 2018-01 Variance 2018-01 to allow a proposed single-story addition at the rear of 5292 Sorrento Circle (APN 263-121-20) to exceed the minimum rear yard setback of fifteen (15) feet, found under Section 44-79. - Development standards for residential zoning districts, in the City of La Palma Zoning Code. The proposed single-story addition has a rear setback of ten (10) feet and would be approximately 283.83 square feet (13 feet by 21 feet 10 inches) in size.
3. **Consideration of a Resolution of the Development and Circulation Committee of the City of La Palma Recommending that the City Council Approve Conditional Use Permit 377 that would allow a new electronic monument sign at Kennedy High School located at 8281 Walker St, La Palma, CA 90623 (APN 262-201-05); and Variance 2018-02 that would allow the proposed electronic monument sign at Kennedy High School to exceed the height limit of eight (8) feet, and maximum sign area per sign face of one-hundred (100) square feet, for electronic monument signs found under Section 44-398. - Sign standards, in the City of La Palma Zoning Code. The electronic monument sign is proposed at ten (10) feet ten (10) inches tall with a sign face area of one-hundred and twenty-eight (128) square feet.**

CEQA: Categorically exempt pursuant Sections 15301 (Existing Facilities), 15302 (Replacement or Reconstruction), 15303 (New Construction or Conversion of Small Structures), 15304 (Minor Alterations to Land), and 15311 (Accessory Structures). Anaheim Union High School District Filed Notice of exemption On June 20, 2018, with Orange County Clerk-Recorder Department.

It is recommended that the Development and Circulation Committee take the following actions:

- a) Open the Public Hearing
- b) Receive Staff Report
- c) Committee Member Comments and Questions
- d) Receive Public Input
- e) Close the Public Hearing
- f) Adopt a Resolution Recommending City Council Approval of Conditional Use Permit 377 that would allow a new electronic monument sign at Kennedy High School located at 8281 Walker St, La Palma, CA 90623 (APN 262-201-05); and Variance 2018-02 that would allow the proposed electronic monument sign at Kennedy High School to exceed the height limit of eight (8) feet, and maximum sign area per sign face of one-hundred (100) square feet, for electronic monument signs found under Section 44-398. - Sign standards, in the City of La Palma Zoning Code. The electronic monument sign is proposed at ten (10) feet ten (10) inches tall with a sign face area of one-hundred and twenty-eight (128) square feet.

REGULAR ITEMS

None.

COMMITTEE MEMBER REMARKS

CITY STAFF REMARKS

ADJOURNMENT

The next Regular Meeting is scheduled for August 13, 2018, at 7:00 P.M.

NOTE: As a general rule, staff reports, or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Office of the City Clerk, City Hall, 7822 Walker Street, during regular business hours 7:30 A.M. to 6:00 P.M., Monday through Thursday and are available on the city's web site at: www.cityoflapalma.org If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports, or other documentation relating to any agenda item, please contact the Community Development Department at (714) 690-3336.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (714) 690-3334. Notification by noon on Monday, July 16, 2018, will enable the City to make reasonable accommodations to ensure accessibility to this meeting.

Any writings or documents provided to a majority of the Development and Circulation Committee regarding any item on this agenda will be made available for public inspection at the Administration Counter at City Hall located at 7822 Walker Street during normal business hours.