



CITY MANAGER'S OFFICE

ADMINISTRATIVE REPORT 2016-29

July 28, 2016

TO: La Palma City Council

FROM: Laurie A. Murray, City Manager

In This Week's Report

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Other Attachments & Correspondence from Other Organizations

- **Orange County Fire Authority (OCFA) News**

City Manager's Office News

Agenda Summary: The Successor Agency agenda has just Minutes for approval.

The City Council Consent Calendar has routine items as well, including destruction of records and an Award of Contract in the amount of \$57,900 to AKM Consulting Engineers for Data Collection, Field Testing, Analysis and Engineering Review and Report for the Water Distribution Pipeline Condition Assessment. This assessment will allow staff to create a replacement schedule with associated costs for the City's Capital Improvement Project (CIP) planning. The assessment is funded from the water reserve fund and was approved in the FY 2016-17 CIP budget.

Regular items are as follows:

- **Water Conservation Monthly Report for June 2016 and Return to a State 1 Water Watch-** The report includes the monthly report, which shows La Palma with 22.4% conservation rate; and returns La Palma to a Stage 1 Water Watch from the current Stage 2 Water Alert. Doing so allows for the continuation of the City's drought message,

but allows for an additional day of landscape watering. This is also consistent with other local water agencies who are loosening conservation requirements.

- **Decrease the Membership of the Community Activities and Beautification Committee to Seven (7) Members** – In the past few years it has been difficult to maintain the Committee membership at 11 members and the current size of 11 is challenging as it requires a quorum of six (6) members to conduct monthly meetings. There have been numerous occasions where the Committee's publicly advertised meeting was cancelled due to lack of quorum; which is frustrating for Committee Members, the public, and staff who do attend. Additionally, cancelled meetings affect the Committee's ability to conduct business. Staff discussed this issue with the Committee at its May meeting and the current members are in concurrence with the recommendation of reducing the size to seven (7) members which also reduces the quorum requirement to four (4) members.
- **Second Reading and Adoption of an Ordinance Amending Portions of Chapter 30 of the La Palma Municipal Code Prohibiting Smoking in City Parks and other City Facilities** – This item was introduced for first reading at the July 21 City Council Meeting. Although research is still being conducted regarding e-cigarettes, there is much unknown about safety of these devices both for users and the secondary effects for others and the environment. The use of both tobacco products and electronic devices continue to raise health concerns. To further protect and preserve public health and safety in La Palma, the proposed Ordinance expands the smoking prohibition to all City parks and facilities and includes in the prohibition the use of electronic cigarettes in these areas.

Candidate Nomination Period: As you are aware, the Candidate Nomination Period for the November 8 election began on Monday, July 18 and runs through August 12. Voters in La Palma will be asked to vote on candidates for three City Council seats, with two Council Members being eligible for second terms and the third being termed out. Five candidates pulled nomination papers this week: Marshall Goodman, Peter Kim, Emmanuel Aparicio, Keshav Patel, and Gerard Goedhart. Paperwork must be filed no later than August 12.

Community Services News

ADA Ramp Installation: You've probably seen a number of Americans with Disabilities Act (ADA) ramps being installed over the last month, some replacing current ramps already in place. We've had some inquiries as to why this is occurring, so we wanted to remind everyone about this project. In the summer of 2014, the City Council approved the City's ADA Transition Plan. A component of which is the ADA Streets & Sidewalk Transition Plan which identified close to 300 pedestrian access ramps that need to be installed, in addition to repairs at other locations. Since ADA standards were adopted in the 1990's, federal standards for these ramps have changed; requiring the City to correct or install replacement ramps. As each costs approximately \$2,000, the City applied for and received Community Development Block Grant (CDBG) funds for ADA improvements in the public right-of-way. The grant award was in the amount of \$180,000 with the City using \$66,000 of Capital Outlay Reserves for a total project budget \$246,000. The project consists of removal of sixty-three (63) existing non-compliant

ramps and replaces the ramps to current ADA standards including lowering/adjusting pull boxes and utility vaults to grade, all materials, equipment, tools, labor, and incidentals needed to complete the project per the plans and specifications. This project is nearing completion with phase two of the project beginning next spring. The City has been notified that it will receive additional CDBG funds for this next phase.

Police Department News

New Sergeant Sworn In: As you may be aware, Detective Luke Carlson was promoted to a Sergeant on July 16, 2016. A swearing-in/badge pinning ceremony was held for Sergeant Carlson on Tuesday, July 26 in the City Council Chambers. Sergeant Carlson will work his first shift as a Sergeant on July 28. With Sergeant Carlson being assigned to patrol, Sergeant Art Wright has been assigned to the Detective Bureau starting this week.

Former Police Service Aide Returns to La Palma: Our former Police Service Aide Cody Boos returned to the Police Department to fill the vacancy created when the last PSA resigned. Cody is an energetic, hard worker and we are very excited to have him back. Welcome back, Cody!

Citywide News

Full Time Personnel Activity	
Position	Status
Police Officer	Candidates in background
Police Dispatcher/Clerk	Candidate in background
Police Records Clerk (Part Time)	First Interviews to be held July 28 and August 2
Water/Maintenance Supervisor	First Interviews held July 27

Agenda Planning Guide

(All meetings start at 7:00 p.m., unless otherwise indicated)

Items listed on the planning guide are tentative and subject to move to different dates

August 2

Water Conservation/Water Alert Status
 Adoption of E-Cigarette Ordinance
 Reduction of Community Activities and Beautification Committee (CAB) Members
 Award of Contract for Pipeline Assessment

Cash and Investment Reports as of June 30, 2016

September 6

Conflict of Interest Code Amendment

September 20

Only Routine Matters Scheduled at this Time

August 16

Climatec Project Close Out/Streetlight Discussion

October 4

Only Routine Matters Scheduled at this Time



Orange County Fire Authority

Weekly Executive Summary

Prepared by Communications and Public Affairs

Gene Hernandez, Board Chairman

Elizabeth Swift, Vice Chair

Jeff Bowman, Fire Chief

www.ocfa.org

July 28, 2016

News & Events

OCFA featured week two of a planned series of social media campaigns aimed at highlighting our Air Ops division. A video highlighting [the special equipment for fighting wildfires](#) was posted on Facebook yesterday and will be reposted via other social media platforms today. Next week, the campaign will look at the use of night vision goggles by the crews. Be sure to follow us on [Facebook](#), [Twitter](#) and [Instagram](#) and share the content with your own social media groups. We will be using the hashtag #ocfireairops with each of the posts.

An eight-member delegation from Tongchaun, (Tong-Tran), China, (Yorba Linda's sister city) were guests of the Orange County Fire Authority on July 20. Fire Chief Jeff Bowman addressed the delegation prior to Division Chief Randy Black and Communications and Public Affairs Battalion Chief Dave Spencer leading the delegation on a brief tour of OCFA's Regional Fire and Training Operations Center. Board Chair Gene Hernandez and Yorba Linda City Manager Mark Pallone accompanied the group. Following the OCFA visit, the delegation headed to Yorba Linda and the Richard M. Nixon Presidential Library for a tour and lunch.

*Weekly Media Clips

[OCFA Weekly News Coverage](#)

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Board Action


For Board agendas, please visit <http://www.ocfa.org> and click on "Board Agendas/Minutes."

Weekly Update on Response and Preparedness

[Weekly Fire Activity Report](#): This is a regular status update of available OCFA resources and a list of OCFA out of County resources jurisdiction and a list of out of county resources.


Weather Outlook: *Normal Temperatures for July 29 – August 5.* For more information, please visit the [National Weather Service Climate Prediction Center](#).

Fire Outlook – Dry: Elevated risk of large fires. You can obtain a 7-day forecast, monthly and/or seasonal by clicking [here](#).



Community Events

- Crew from Station 57 (C Shift) participated in a National Night Out event at Grand Park in **Aliso Viejo**. The event was on July 22 from 5 p.m. – 8 p.m.
- Crew from Truck 61 (B Shift) participated in a charity ball drop event at the Los Coyotes Country Club in **Buena Park**. The event was on July 25 from 4 p.m. – 5 p.m.
- Community Education Specialist Polly Bowen provided a fire safety information booth for the City of **Cypress** Community Festival at Oak Knoll Park. The event was on July 23 from 9 a.m. – 5 p.m.
- Crew from Engine 20 (C Shift) provided a life and fire safety program and engine visit to students at Spectrum Montessori in **Irvine**. The program was on July 22 from 9 a.m. – 10 a.m.
- Crew from Truck 4 (B Shift) provided a life and fire safety program and engine visit to students at a local elementary school in **Irvine**. The program was on July 26 from 9:30 a.m. – 10 a.m.
- Community Education Specialist Polly Bowen provided a drowning prevention presentation to parents at the Saint Andrews Children’s Center in **Irvine**. The event was on July 26 from 5 p.m. – 6 p.m.
- Crew from Engine 24 (A Shift) participated in the Moulten Ranch One Community Safety Event in **Laguna Hills**. The event was on July 23 from 5:30 p.m. – 6:30 p.m.
- Crew from Station 54 (B Shift) provided a life and fire safety program and station tour to a group of Boy Scouts from **Lake Forest**. The program was on July 26 from 7 p.m. – 8 p.m.
- Crew from Station 31 (A Shift) provided a life and fire safety program and station tour to a group of local residents from **Mission Viejo**. The tour was on July 23 from 10 a.m. – 11 a.m.
- Crew from Station 34 (C Shift) provided a life and fire safety program and station tour to a Mommy & Me group from **Placentia**. The program was on July 27 from 10 a.m. – 11:30 a.m.
- Community Education Specialist Polly Bowen provided a drowning prevention information booth for the **San Clemente** Ocean Festival. The event was on July 17 from 7 a.m. – 5 p.m.
- Crew from Station 75 (A Shift) hosted a station dinner for the winner of a local charity auction in **Santa Ana**. The event was on July 23 from 5:30 p.m. – 6:30 p.m.
- Crew from Station 21 (C Shift) provided a life and fire safety program and station tour to a group of local residents from **Tustin**. The program was on July 27 from 10 a.m. – 11 a.m.
- Crew from Truck 34 (C Shift) participated in a charity ball drop at the Black Gold golf course in **Yorba Linda**. The event was on July 28 from 10 a.m. – 10:30 a.m.
- Crew from Station 32 (B Shift) provided a life and fire safety program and station tour to the Envision Chinese International student group in **Yorba Linda**. The event was on July 26 from 2:30 p.m. – 3:30 p.m.



Significant Emergency Incidents

Tustin

Vehicle Fire – July 21 - A vehicle fire was reported on the NB 241 at Windy Ridge at 5:37 p.m. This location is in SRA. A full medium watershed response was dispatched. First arriving units were unable to locate the incident; this was confirmed by Helicopter 2 over the reported incident location. All units were cancelled and complete at 6:17 p.m. Appropriate state notifications have been made. SOLAR announcement was made, stating ORC requires no assistance from participating SOLAR agencies.

Incident Commander: **Chief Hoey, B3**

Silverado

Vegetation Fire – July 13 - At 8:41 p.m., multiple reports of vegetation on fire at Santiago Canyon Rd. and Silverado Canyon Rd. were received. A full Vegetation response was dispatched. CNFE27 arrived onscene first and reported the fire was out. There were other reports of vegetation on fire as far west as the entrance to Irvine Lake. Units continued to respond and search the area between Irvine Lake entrance and CNFE27's location. No other starts were found. CNFE27 found a bottle rocket in the area and requested Investigator 55 respond to investigate. All other units cancelled including Helicopter 2. SRA notification was made to CALFIRE.

Incident Commander: **Chief Hoey, B3**

Cause: **Under investigation**

Laguna Niguel

Remote Rescue – July 24 - A female hiker with heat related illness was reported inside Aliso Woods Canyon Park on Mathis Canyon Trail at 10:40 a.m. A remote rescue was dispatched. Park rangers and DUKE copters were notified. Battalion 4 arrived onscene and established Aliso Incident Command. Helicopter 2 located the patient mid-slope and inserted a paramedic park rangers located the patient as well. DUKE copters were canceled as the patient was located by Helicopter 2. The rescue paramedic assessed the patient and confirmed dehydration, patient care was transferred to Laguna Beach Engine 3 for care and transport to local receiving center. Incident Command was disbanded and all other units were cancelled and complete approximately 11:10 a.m.

Incident Commander: **Chief Contreras, B4**

Stanton Unincorporated

Structure Fire – July 25 - At 11:24 a.m., Engine 46 was dispatched to a tree fire on Rodeo Drive. Engine 46 arrived on scene at 11:28 a.m. with a tree fire that had spread to two adjacent residences. A working structure response was requested. At 11:33 a.m., a 2nd alarm was requested. A Primary All Clear was reported on both structures at 11:34 a.m. The fire was reported knocked down at 12 p.m. One Anaheim fire fighter was transported to UCI with a back injury and one civilian transported to West Anaheim Medical Center for smoke inhalation. The Red Cross responded to assist with 12 displaced residents.

Incident Commander: **Chief Mattern, B8**

Cause: **Under Investigation**

Tustin

Remote Rescue – July 26 - At 9:28 a.m. a patient with the chief complaint of heat related illness was reported inside Peters Canyon Park at the bottom of Scout Hill Trail. A REMOTE rescue was dispatched and Park Rangers were also enroute to help locate the patient. Helicopter 1 located the patient as park rangers were arriving onscene. The patient was loaded in the ranger patrol unit and driven to the Incident Commander. The patient was loaded into an ambulance and escorted advanced life support by Truck 43 to a nearby hospital.

Incident Commander: **Chief Hoey, B3**

**Incidents By Major Category
for Period: 7/11/2016 - 7/17/2016**

CITY/JURISDICTION	FIRE	OVER - PRESSURE RUPTURE	EMS/ RESCUE CALL	HAZMAT	SERVICE CALL	GOOD INTENT CALL	FALSE CALL	NATURAL	OTHER	TOTAL
ALISO VIEJO	0	0	31	1	3	8	1	0	4	48
BUENA PARK	4	0	114	3	1	11	2	0	16	151
CYPRESS	0	0	49	0	2	2	3	0	5	61
DANA POINT	2	0	38	0	2	3	2	0	21	68
IRVINE	4	0	168	0	20	14	25	0	45	276
IRVINE - MCE	0	0	0	0	0	0	0	0	1	1
IRVINE - UCI	0	0	3	0	0	2	4	0	7	16
LA PALMA	3	0	15	0	1	2	0	0	3	24
LAGUNA HILLS	2	0	26	1	3	4	5	0	3	44
LAGUNA NIGUEL	2	0	44	0	5	10	1	0	6	68
LAGUNA WOODS	1	0	62	1	4	6	1	0	24	99
LAKE FOREST CITY	2	0	63	2	6	9	7	0	11	100
LOS ALAMITOS	0	0	24	0	0	1	0	0	0	25
LOS ALAMITOS - NVA	0	0	1	0	0	0	0	0	1	2
MISSION VIEJO	1	1	93	1	8	15	4	0	11	134
PLACENTIA	1	0	49	0	9	3	0	0	4	66
RANCHO SANTA MARGARITA	0	0	35	0	5	1	0	0	6	47
SAN CLEMENTE	0	0	70	0	7	10	2	0	18	107
SAN JUAN CAPISTRANO	1	0	37	0	2	3	3	0	18	64
SANTA ANA	5	0	281	1	5	29	12	0	117	450
SEAL BEACH	2	0	62	2	7	10	1	0	21	105
SEAL BEACH - NVW	0	0	1	0	0	0	0	0	0	1
STANTON	1	0	44	0	3	2	2	0	17	69
TUSTIN	2	0	74	0	2	8	3	0	15	104
VILLA PARK	0	0	3	0	1	1	0	0	0	5
WESTMINSTER	1	0	98	0	4	12	0	0	9	124
YORBA LINDA	2	0	44	0	6	3	4	0	13	72
UNINCORPORATED	4	0	64	4	6	8	3	0	20	109
TOTAL	40	1	1593	16	112	177	85	0	416	2440