

MINUTES OF THE REGULAR MEETING
OF THE LA PALMA CITY COUNCIL

December 2, 2014

CALL TO ORDER: Mayor Shanahan called the Regular Meeting of the La Palma City Council to order at 7:00 p.m. in the Council Chambers of La Palma City Hall, 7822 Walker Street, La Palma, California.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Kim

INVOCATION: Council Member Charoen

ROLL CALL: Council and Commission Members

Council Members present: Council Member Charoen, Council Member Goedhart, Council Member Hwangbo, Mayor Pro Tem Kim, and Mayor Shanahan

Council Members absent: None

City Officials present: Ellen Volmert, City Manager
Michelle Molko, Assistant City Attorney
Michael Belknap, Community Services Director
Douglas Dumhart, Community Development Director
Jim Engen, Police Captain
Laurie Murray, Administrative Services Director/City Clerk

PI-1. Resolution Declaring Result of the November 4, 2014, General Municipal Election

- a) Resolution No. 2014-57 reciting the facts of the General Municipal Election held on November 4, 2014, and declaring the result.

Council Member Charoen made a motion to approve Resolution No. 2014-57 reciting the facts of the General Municipal Election held on November 4, 2014, and declaring the result.

The motion was seconded by Mayor Pro Tem Kim and carried on the following vote:

AYES: Council Member Charoen, Council Member
Goedhart, Council Member Hwangbo, Mayor
Pro Tem Kim, and Mayor Shanahan

NOES: None

- b) Presentations to outgoing Council Member Henry Charoen.

Mayor Shanahan presented a plaque to outgoing Council Member Charoen in recognition of his eight years of dedicated service on the La Palma City Council.

Council Member Charoen announced his thanks to the residents, his family, City Staff, and fellow Council Members for their support during his eight years of service.

- c) City Clerk's administration of the official Oath of Office and Induction of Steve Hwangbo and Michele Steggell.

City Clerk Murray administered the official Oath of Office and Induction to Steve Hwangbo.

City Clerk Murray administered the official Oath of Office and Induction to Council Member Michele Steggell.

PI-2. City Council Reorganization

- a) Conduct its annual reorganization by selecting the positions of Mayor and Mayor Pro Tem; and

City Clerk Murray entertained nominations for Mayor and Mayor Pro Tem.

Council Member Hwangbo made a motion to nominate Mayor Pro Tem Kim as Mayor.

Council Member Hwangbo made a motion to close the nominations for Mayor and appoint Mayor Pro Tem Kim as Mayor.

The motion was seconded by Council Member Shanahan and carried on the following vote:

AYES: Council Member Goedhart, Council Member
Hwangbo, Mayor Kim, Council Member
Shanahan, and Council Member Steggell

NOES: None

Mayor Kim made a motion to nominate Council Member Goedhart as Mayor Pro Tem.

Council Member Shanahan made a motion to close the nomination for Mayor Pro Tem and appoint Council Member Goedhart as Mayor Pro Tem.

The motion was seconded by Council Member Steggell and carried on the following vote:

AYES: Council Member Goedhart, Council Member Hwangbo, Mayor Kim, Council Member Shanahan, and Council Member Steggell

NOES: None

Mayor Kim recognized Los Alamitos Mayor Pro Tem Murphy, Los Alamitos Council Member Edgar, Cypress School District Board Member Elect Sandra Lee, and former La Palma Mayors Frese, Nelson, Herman, and Burns.

- b) Make a presentation to outgoing Mayor Steve Shanahan.

Mayor Kim made a presentation to outgoing Mayor Shanahan for his dedicated service to the City of La Palma.

Outgoing Mayor Shanahan thanked his family, City Staff, and City Council Members for their support.

Mayor Kim recessed the City Council at 7:26 p.m.

Mayor Kim reconvened the City Council at 7:53 p.m. with all members present.

PRESENTATIONS

Los Alamitos Mayor Pro Tem Murphy and Council Member Edgar presented a certificate of recognition to outgoing Council Member Charoen for his eight years of dedicated service.

ORAL COMMUNICATIONS

Christine Barnes, 4971 Berton Circle, congratulated the newly elected and outgoing Mayors. She addressed the City Council regarding her opposition to the campaign tactics

during the election and noted her opposition to the misinformation in the inflammatory pamphlets circulated a week prior to the election.

Keith Nelson, 5311 La Luna, addressed the City Council regarding the upcoming 40th annual Cypress College Americana Awards and announced that this year's La Palma Citizen of the year is Bill Meil. He encouraged the City Council's participation once again by purchasing a table in support of the event on Saturday, February 28, 2015, at the Disneyland Hotel.

Steven Maikoski, 4551 Maroon Drive, addressed the City Council regarding his support for the City Council and encouraged the City Council to keep La Palma moving in a forward direction.

Larry Herman, 5122 Andrew Drive, congratulated the campaign winners and Mayor Kim and Mayor Pro Tem Goedhart on their new roles. He announced his support for the landscape improvements at the shopping center at Moody Street and Crescent Avenue.

RECESS THE CITY COUNCIL AND CONVENE AS THE CITY OF LA PALMA AS SUCCESSOR AGENCY TO THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION AT 8:09 P.M.

Administrative Services Director/City Clerk Murray stated, "The City Council will now recess and convene as the Successor Agency to the Dissolved Community Development Commission of the City La Palma, and then recess and convene as the Planning Commission. Members of the La Palma City Council receive no compensation or stipend as a result of convening or participating in either the Successor Agency or Planning Commission meetings, or otherwise as serving as members of the Successor Agency or Planning Commission."

CONSENT CALENDAR

A. Approval of Successor Agency Minutes

Minutes of the November 18, 2014, Regular Meeting of the Successor Agency.

B. Successor Agency 1st Quarter Cash and Investment Report, Fiscal Year 2014-15, as of September 30, 2014

Receive and file the Cash and Investment Report for the first quarter of Fiscal Year 2014-15.

Council Member Shanahan made a motion to approve Consent Calendar Items A and B.

The motion was seconded by Mayor Pro Tem Goedhart and carried on the following vote:

AYES: Council Member Hwangbo, Council Member Shanahan, Mayor Kim, and Mayor Pro Tem Goedhart

NOES: None

ABSTAINED: Council Member Steggell

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

None Scheduled.

ADJOURN THE CITY OF LA PALMA AS SUCCESSOR AGENCY TO THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION, AND CONVENE AS THE PLANNING COMMISSION AT 8:10 P.M.

CONSENT CALENDAR

PL-1. Approval of Planning Commission Minutes

Minutes of the November 18, 2014, Regular Meeting of the Planning Commission.

Vice Chairperson Goedhart made a motion to approve Consent Calendar Item PL-1.

The motion was seconded by Commission Member Shanahan and carried on the following vote:

AYES: Commission Member Hwangbo, Commission Member Shanahan, Chairperson Kim, and Vice Chairperson Goedhart

NOES: None

ABSTAINED: Commission Member Steggell

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

None Scheduled.

ADJOURN THE PLANNING COMMISSION AND RECONVENE AS THE CITY COUNCIL
AT 8:11 P.M.

CONSENT CALENDAR

1. Waive the Reading of All Ordinances
Waive the reading of all Ordinances in their entirety and read by title only.
2. Approval of City Council Minutes
Minutes of the November 18, 2014, Regular Meeting of the La Palma City Council.
3. Approval of Register of Demands
Resolution No. 2014-58 approving the Register of Demands for December 2, 2014.
4. City of La Palma 1st Quarter Cash and Investment Report, Fiscal Year 2014-15, as of September 30, 2014
Receive and file the Cash and Investment Report for the first quarter of Fiscal Year 2014-15.
5. Request to Fill Per Diem Dispatcher Vacancies
Authorize the recruitment and hire of four (4) Per Diem Police Dispatcher positions to backfill regular full-time positions off on training, vacation, and sick time.

Mayor Pro Tem Goedhart made a motion to approve Consent Calendar Items 1 through 5.

The motion was seconded by Mayor Kim and carried on the following vote:

AYES: Council Member Hwangbo, Council Member Shanahan, Mayor Kim, and Mayor Pro Tem Goedhart

NOES: None

ABSTAINED: Council Member Steggell

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

6. Appointments to External Committees and Internal Subcommittees

Administrative Services Director Murray introduced the item.

- a) Appoint Representatives and Alternates, where appropriate, to the various External and Internal Committees.

By consensus, the City Council appointed Council Member Steggell as the City's representative to the CJPIA, and Council Member Shanahan as the alternate.

By consensus, the City Council appointed Mayor Kim as the City's representative to the Orange County Sanitation District, and Council Member Steggell as the alternate.

Mayor Kim noted that Council Member Hwangbo will finish out the second year of his term on the Orange County Vector Control District, so no discussion ensued.

By consensus, the City Council appointed Mayor Kim as the City's representative to the Metropolitan Water District of Orange County, and Council Member Shanahan as the alternate.

By consensus, the City Council appointed Council Member Steggell as the City's representative to the Orange County Library Advisory Board, and Mayor Pro Tem Goedhart as the alternate.

By consensus, the City Council appointed Mayor Kim as the City's representative to the Southern California Association of Governments General Assembly, and Council Member Steggell as the alternate.

By consensus and default, Mayor Kim and Mayor Pro Tem Goedhart were appointed to the Business Task Force subcommittee.

By consensus, Mayor Kim and Council Member Shanahan were appointed as the City's Public School Liaisons.

Discussion ensued and by consensus, the City Council agreed to keep the Mayor and Mayor Pro Tem as appointees to the Council Policy subcommittee.

- b) Resolution No. 2014-59 designating and appointing a Representative and an Alternate to the Orange County Fire Authority's Board of Directors.

Discussion ensued regarding consensus to appoint Mayor Pro Tem Goedhart as the City's representative to the Orange County Fire Authority, and Mayor Kim as the alternate.

Mayor Pro Tem Goedhart made a motion to approve the appointees as agreed upon to the various external and internal committees; and adopt Resolution No. 2014-59 designating and appointing Mayor Pro Tem Goedhart as the City's representative, and Mayor Kim as the alternate to the Orange County Fire Authority's Board of Directors.

The motion was seconded by Council Member Hwangbo and carried on the following vote:

AYES: Council Member Hwangbo, Mayor Pro Tem Goedhart, Mayor Kim, Council Member Shanahan, and Council Member Steggell

NOES: None

7. Blais & Associates Grants Consultant Services

City Manager Volmert gave the Staff Report.

Public Comment:

Larry Herman, 5122 Andrew Drive, addressed the City Council regarding when the last time staff applied for and was approved for a grant; and asked for clarification on terms in the agreement.

City Manager Volmert responded that the City Council applied for and received the Safe Routes to School grant last fiscal year; that Staff will reevaluate this

investment based on value added returns; detailed the breakdown of costs in the Blais agreement; that the current grant service has not been favorable because of reduced staff levels; that cancellation of the current grant services was missed; and details of the plan to discontinue the current grant services.

Council Comments and Questions:

Discussion ensued regarding reassurance that there will not be a grant services error again; the protocol that the City Manager has placed to eliminate any procedure violations with future contracts; that the new financial software will not allow contract oversights because of the quality control measures; disappointment that a procedural violation was not caught immediately; realistic expectations of the Blais & Associates grant services contract; that Staff reductions and recent Agency reorganization do not allow department directors the time to conduct research with the current grant service; that Staff supports the consultant choice; that Blais does the grant writing; that Blais and Associates will not continue their services if they are not productive; that Staff would be able to see a return on investment in the seven month span of this contract; details of the opt-out clause oversight with the current on-line grant services agreement and City Council opposition to the mistake; the needs assessment and grant expertise offered in this proposal; that the purpose of the proposal is to expand La Palma's revenue base; that the proposal supports the sustainable financial plan; lack of confidence in the expenditure; that Staff interviewed three different grant firms and fully support Blais because of their history, track record, and hands on needs assessment approach; that grant writing is a specialized field; support for City Council authority to review and approve a grant prior to processing an application; support to increase revenue with this proposal; that Blais is experienced in working for small, low revenue generating cities; that because of certain grant application timelines, Staff will need to manage the process; and the different options that City Council has to review and provide direction prior to a grant application submission.

Mr. Herman, 5122 Andrew Drive, addressed the City Council regarding his support for Staff and suggested that City management select a couple of employees and send them to a grant writing class.

Further discussion ensued regarding other strategies to increase revenues; that the City does not have the personnel time to use the on-line grant service currently provided; that trying to recruit a grant person on staff at this time would cause a significant delay in pursuing grant options; Staff's support for this proposal as the best option; confidence that the consultant would not continue services if unable to perform services; that the City needs to look at other options in order to increase its revenue; the cost breakdown for services provided in the proposal; City Council support for the proposal with the caveat that the grant application be brought before the City Council prior to submittal; and a request that

a presentation be given to the City Council after the completion of the needs assessment by Blais and Associates.

Approve an agreement with Blais & Associates for professional grant management services in an amount not to exceed \$27,000.

Mayor Pro Tem Goedhart made a motion to approve the agreement with Blais & Associates Grants Consultant Services, subject to the presentation of the needs assessment, and that whenever possible prior to grant submittal, the grant comes before the City Council for approval.

Discussion further ensued regarding clarification that because we apply for a grant, there is no guarantee that we will receive the grant; the length of time for a typical grant; that grant monies will not bail out the City from a deficit, but allow extra funds for capital improvements funding.

The motion was seconded by Council Member Shanahan and carried on the following vote:

AYES: Council Member Hwangbo, Mayor Pro Tem Goedhart, Mayor Kim, Council Member Shanahan, and Council Member Steggell

NOES: None

COUNCILMEMBER AB1234 REPORTS, REPORTS FROM CITY-AFFILIATED COMMITTEES, AND COUNCIL REMARKS

Council Member Shanahan had nothing to report.

Council Member Steggell had nothing to report and looks forward to the next four years of service.

Council Member Hwangbo congratulated City Council members on their appointments. He reported that he attended the Orange County Vector Control District meeting and the Association of California Cities - Orange County (ACC-OC) board meeting.

Mayor Pro Tem Goedhart thanked Council Member Shanahan for his Mayoral service and congratulated Council Members on their appointments. He reported that he attended the Orange County Fire Authority (OCFA) board meeting and announced that he would be running the next City Council meeting on behalf of Mayor Kim.

Mayor Kim attended the Orange County Sanitation District (OCSD) monthly meeting and congratulated the City Council members on their appointments. He asked about the upcoming Holiday Tree Lighting schedule.

Community Services Belknap announced the Holiday Tree Lighting festivities the next evening; but reported that the outdoor ceremony may possibly be cancelled due to the inclement weather.

CITY MANAGER REMARKS

City Manager Volmert congratulated the City Council on their appointments and announced the upcoming Cypress College Americana Awards and that funding was previously approved for that event.

CITY ATTORNEY REMARKS

Assistant City Attorney Molko wished everyone a belated happy Thanksgiving and congratulated the City Council on their appointments.

ADJOURNMENT

Mayor Kim adjourned the Regular Meeting of the La Palma City Council at 9:44 p.m. in memory of Dr. Lorraine Test, former teacher, principal, and Superintendent of Curriculum at Cypress School District.

Peter L. Kim
Mayor

Attest:

Laurie A. Murray, CMC
City Clerk