

A G E N D A

REGULAR MEETING

LA PALMA CITY COUNCIL

LA PALMA COMMUNITY DEVELOPMENT COMMISSION

LA PALMA PLANNING COMMISSION

December 20, 2011

If you wish to speak before the City Council, Community Development Commission, or Planning Commission, please complete a Speaker Form identifying which item(s) you wish to address and provide the Speaker Form to the City Clerk. Speaker Forms are available in the City Hall lobby. Speakers on numbered agenda items and Oral Communications (non-agenda items) are limited to five (5) minutes each.

5:45 p.m.
Council Chambers
7822 Walker Street, La Palma

CALL TO ORDER

CLOSED SESSION

CS-1. The City Council will meet in Closed Session pursuant to Government Code Section 54957:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Position Title: City Manager

OPEN SESSION (Scheduled to begin at 7:00 p.m.)

PLEDGE OF ALLEGIANCE: Council Member Shanahan

INVOCATION: Mayur Shah, The Sindhu Center
Council Member Hwangbo

ROLL CALL:

Council and Commission Members

PRESENTATIONS

1. Presentation of Employee of the Year Award to Lori Whalen.
2. Presentation of Supervisor/Professional Employee of the Year Award to Larry Baldwin.

PROCEDURAL ITEMS

PI-1. **City Council Reorganization**

- a) Recommendation that the City Council conduct its annual reorganization by selecting the positions of Mayor and Mayor Pro Tem.
- b) Presentations to outgoing Mayor Ralph Rodriguez.

RECESS

ORAL COMMUNICATIONS (Time Limit: 5 Minutes Each)

Time has been reserved at this point in the Agenda for persons wishing to speak on any item that is not listed on the Agenda. By law, the City Council, Community Development Commission, and Planning Commission are prohibited from taking action on such oral comments. The matter will be automatically referred to staff for appropriate response or action or will be placed on the Agenda of a future meeting. Matters listed on the Agenda may be addressed either at this time or at the time they are before the Council and/or Commissions for discussion.

RECESS CITY COUNCIL AND CONVENE AS

COMMUNITY DEVELOPMENT COMMISSION

CONSENT CALENDAR

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Commission, Staff, or the public request that specific items be removed from the Consent Calendar for separate action. Any member of the public who wishes to discuss a Consent Calendar item should come forward to the microphone and, upon recognition by the Chair, state his or her name, address, and the item number.

A. **Approval of Community Development Commission Minutes**

Recommendation that the Community Development Commission approve the Minutes of the December 6, 2011, Regular Meeting of the La Palma Community Development Commission.

B. **Approval of Register of Demands**

Recommendation that the Community Development Commission adopt a Resolution approving the Register of Demands for December 20, 2011.

C. **Annual Financial and Compliance Audit Reports and Annual Financial Transactions Report of the La Palma Community Development Commission for the Fiscal Year Ended June 30, 2011 [Presentation]**

Recommendation that the Community Development Commission receive and file the annual financial and compliance audit reports, Fiscal Statement, HCD Housing Report, and the State Controller's Annual Financial Transactions Report for the Fiscal Year ended June 30, 2011.

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

None Scheduled.

ADJOURN COMMUNITY DEVELOPMENT COMMISSION, AND CONVENE AS

PLANNING COMMISSION

CONSENT CALENDAR

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PL-1. **Approval of Planning Commission Minutes**

Recommendation that the Planning Commission approve the Minutes of the December 6, 2011, Regular Meeting of the La Palma Planning Commission.

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

None Scheduled.

ADJOURN PLANNING COMMISSION, AND RECONVENE AS

CITY COUNCIL

CONSENT CALENDAR

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the City Council, Staff, or the public request that specific items be removed from the Consent Calendar for separate action. Any member of the public who wishes to discuss a Consent Calendar item should come forward to the microphone and, upon recognition by the Mayor, state his or her name, address, and the item number.

1. **Waive the Reading of All Ordinances**

Recommendation that the City Council waive the reading of all Ordinances in their entirety and read by title only.

2. **Approval of Council Minutes**

Recommendation that the City Council approve the Minutes of the December 6, 2011, Regular Meeting of the City Council.

3. **Approval of Register of Demands**

Recommendation that the City Council adopt a Resolution approving the Register of Demands for December 20, 2011.

4. **Award of Contract for Tree Maintenance Services**

Recommendation that the City Council award a contract in an amount not-to-exceed \$51,000 to West Coast Arborists, Inc. (WCA) of Anaheim, California, for annual tree maintenance services over a period of three (3) years, with an option to extend the contract for two additional one-year terms for a total performance period of five years; and authorize the Mayor to execute the Agreement.

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

5. **Acceptance of the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2011**

Recommendation that the City Council receive and file the Comprehensive Annual Financial Report (CAFR) of the City of La Palma for the Fiscal Year ended June 30, 2011.

6. **Authorization for Council Members to Attend the League of California Cities Policy Committee Meetings**

Recommendation that the City Council approve the attendance of Mayor Ralph Rodriguez and Council Member Steve Hwangbo at the League of California Cities Policy Committee meetings, to be held on January 19-20, 2012, in Sacramento.

COUNCILMEMBER AB1234 REPORTS, REPORTS FROM CITY-AFFILIATED COMMITTEES, AND COUNCIL REMARKS

CITY MANAGER REMARKS

CITY ATTORNEY REMARKS

ADJOURNMENT

NOTE: As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records distributed to all or a majority of the members of the City Council in connection with an open session item on the agenda are on file and available for inspection with the Office of the City Clerk, City Hall, 7822 Walker Street, during regular business hours 7:30 A.M. to 5:30 P.M., Monday through Thursday, and alternating Fridays. If such writings are distributed to members of the Council on the day of a City Council meeting, the writings will be available at the entrance to the City Council Chambers. If you have any questions regarding any item of business on the agenda for this meeting, any of the staff reports, or other documentation relating to any agenda item, please contact Laurie Murray, Administrative Services Manager, at (714) 690-3338.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (714) 690-3334. Notification by Noon on Monday, December 19, 2011, will enable the City to make reasonable accommodations to ensure accessibility to this meeting.